

**राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)**  
**National Institute of Electronics and Information Technology (NIELIT)**  
**(An ISO 9001 : 2008 Certified Organisation)**

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
**Ministry of Electronics and Information Technology, Government of India**

No. NIELIT/HQ/MIS/(CH)/01/03(VOL.V) | 1140

21<sup>st</sup> June, 2017

**OFFICE ORDER**

With the approval of the Competent Authority, the following employees presently working in NIELIT Chandigarh & Shimla Centre(s) are hereby promoted from their existing post to the next higher post as shown against each, under Person Oriented Promotion (PoP) Policy, with immediate effect or from the date of assumption of charge of the post:

S. No.	Name & Present Designation	Present Pay Band and Grade Pay	Designation after promotion	Promoted Pay Band and Grade Pay
01	Shri Achhe Lal Administrative Officer	PB-2: 9300-34800, GP Rs.4600/-	Assistant Director (Admn.)	PB-2: 9300-34800, GP Rs.5400/-
02	Ms. Anju Bala Private Secretary	PB-2: 9300-34800, GP Rs.4600/-	Sr. Private Secretary	PB-2: 9300-34800, GP Rs.5400/-
03	Shri Sanjay Kumar Sharma Driver Grade II	PB-2: 9300-34800, GP Rs.4200/-	Driver Grade III	PB-2: 9300-34800, GP Rs.4600/-
04	Ms. Renu Singla Sr. Assistant (Finance)	PB-2: 9300-34800, GP Rs.4200/-	Admn. Officer (Finance)	PB-2: 9300-34800, GP Rs.4600/-
05	Ms. Kulvinder Kaur Technical Officer	PB-2: 9300-34800, GP Rs.4600/-	Sr. Technical Officer	PB-2: 9300-34800, GP Rs.5400/-
06	Ms. Meenakshi Verma Technical Officer	PB-2: 9300-34800, GP Rs.4600/-	Sr. Technical Officer	PB-2: 9300-34800, GP Rs.5400/-
07	Sh. Digvir Singh Raina Sr. Technical Assistant	PB-2: 9300-34800, GP Rs.4200/-	Technical Officer	PB-2: 9300-34800, GP Rs.4600/-
08	Ms. Suman Sr. Technical Assistant	PB-2: 9300-34800, GP Rs.4200/-	Technical Officer	PB-2: 9300-34800, GP Rs.4600/-
09	Shri Ajay Verma Technical Assistant	PB-1: 5200-20200, GP Rs. 2400/-	Sr. Technical Assistant	PB-2: 9300-34800, GP Rs.4200/-

2. The pay of the employees in the promoted grade will be fixed as per Govt. of India Rules as applicable to NIELIT. The employees mentioned above will continue working at their present place of posting, however, they are liable to be transferred to any place in India, as and when required. The employee mentioned at S.No. 09 shall be on probation for a period of one year.

  
 (Janak Raj)  
 Registrar

To

1. Employee Concerned : With a request to exercise their option for Fixation of Pay as per Govt. orders (1B) (a) below FR-22 within one month of assumption of charge and convey the same to their respective Personnel Wings. Option once exercise will be final.
2. Executive Director, NIELIT Chandigarh Centre
3. Executive Directors / Directors / Directors-incharge of all NIELIT Centres
4. Finance & Admn. Officer of concerned Centre.
5. Personal File /Service Book of the concerned employees
6. IT Infrastructure Branch : for updation of website

Copy for kind information to:

1. Director General, NIELIT
2. Chief Vigilance Officer / Vigilance Officer, NIELIT