

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

F. No. 1(16)/2017-NIELIT [Vol.III] | 1411

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OFFICE MEMORANDUM

In continuation of NIELIT Headquarter's Office Memorandum No. 1(16)/2017-NIELIT [Vol.II] dated 21/05/2018 and subsequent reminder e-mails dated 10/07/2018 & 01/08/2018, it is conveyed that the undertaking requested from all the regular employees in NIELIT Headquarters as regards having ensured up-to-date nominee declarations in their service records and salary account's bank records, continues to remain awaited from most of the employees.

2. However, taking into consideration that it is a choice and concern of the employee to keep one's nominee declaration uptodate in one's official/ bank records, all the regular employees in NIELIT Headquarters are requested to make certain that their service and bank records remain up-to-date with their latest particulars, including and especially nominee declarations, without procrastination, so as to prevent undue, unnecessary and avoidable discomfort to their kith and kin in the event of any unforeseen and unfortunate circumstance/ event.


(Janak Raj)
Registrar

To: -

(1) All the regular employees of NIELIT Headquarters

Copy to: -

(1) All Head of Wings, NIELIT Headquarters

(2) Webmaster, NIELIT Headquarters - *for uploading on NIELIT's website*

Copy for information to: - Staff Officer to the Director General, NIELIT