राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001 : 2008 Certified Organisation)
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

No. NIELIT-HQ/Admn./08/16-17| 827   July 22, 2019

OFFICE MEMORANDUM

        Swachh Bharat is a realization of the Hon'ble Prime Minister's vision and being observed throughout the country through various activities. The Swachhta Action Plan is chalked out well before commencement of the Financial Year for which targets are assigned to respective NIELIT Centre with earmarking of funds. As the Project is being monitored by the authorities at High Level, quarterly progress report in terms of physical and finance contribution of NIELIT is submitted to MeitY for further submission to Ministry of DWS.

2.   Over a period of time, it has been observed that quarterly report from NIELIT Centre is not received in time despite the fact that the matter is pursued through mails and over the telephone requesting the Centres for timely submission of progress report. However, the requisite report is not received by HQ. in time.

3.   All Heads of the NIELIT Centres are, therefore, requested to monitor the compliance and the designated officer be directed for strict compliance for sending the report timely by 2nd day of succeeding month of ending of each quarter without waiting for any pursuance from NIELIT HQ. It has also been observed that the targets assigned to respective Centre in terms of expenditure are not being met. It has been emphasized by MeitY that at least 25% of the budget should be incurred in each quarter against the activities/targets assigned.

                                             (Janak Raj)
                                             Registrar

To

        The Executive Director/Director/Director-in-charge of NIELIT Centres

Copy for kind information to: Director General

      Website NIELIT

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था
An Autonomous Scientific Society of Ministry of Electronics and Information Technology, Government of India
नाइलिट भवन, प्लॉट न. 3, पीएसपी पॉकेट, इंस्टिट्यूशनल एरिया, सेक्टर-8, द्वारका, नई दिल्ली–110 077
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