

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

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OFFICE MEMORANDUM

Several instances have come to the notice of NIELIT Headquarters where NIELIT Centre's have not adhered to Office Order No. 1(27)/2011-NIELIT/357 dated 12/03/2018 towards determination of period of probation in respect of their fresh recruits, including cases where probation clearance has been undertaken at the level of the concerned NIELIT Centre's.

2. The Instances of probation clearance orders based on incomplete probation period render the probation clearance incorrect, thus invalid. It may not be out of place to mention here that NIELIT's above-mentioned order is based on Clause 15 of DoPT's guidelines in respect of probation clearance (Master Circular on Probation/confirmation in Central Services contained in DoPT's OM No. 28020/3/2018-Estt. (C) dated 11/03/2019).

3. All NIELIT Centre's, are, therefore, requested to stringently adhere to the NIELIT's Office Order No. 1(27)/2011-NIELIT/357 dated 12/03/2018 in future, with a request to re-examine their probation clearance orders issued earlier for ensuring their correctness, compliance and necessary action thereof, if applicable.


(Janak Raj)
Registrar

Copy to: -

- 1) Executive Director/Director/ Director-in charge, all NIELIT Centre's
- 2) All Head of the Wings, NIELIT Headquarters
- 3) Administration Wing of all NIELIT Centre's
- 4) IT Infrastructure Branch – *with a request to update NIELIT website accordingly.*
- 5) Guard File/ Office Order File

Copy also for kind information to: -

- 1) CVO, NIELIT
- 2) Staff Officer to Director General, NIELIT