



रा.इ.सू.प्रौ.सं
NIELIT

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान
National Institute of Electronics & Information Technology

An Autonomous Scientific Society under the administrative control of Ministry of Electronics & Information Technology (MoE&IT), Government of India
NIELIT Bhawan, Plot No. 3, PSP Pocket, Sector-8, Dwarka, New Delhi-110077.

File No. A-19014/1/2020-Administrator

November 13, 2020

OFFICE ORDER

Consequent upon his selection to the post of Finance Officer, National Dope Testing Laboratory (NDTL), New Delhi, an autonomous body under the aegis of the Department of Sports, M/o Youth Affairs & Sports, in Pay Matrix level 10 of 7th CPC, on deputation basis, Shri Md. Naushad Ali Ansari, Assistant Director (Data Entry) is relieved from his duties and responsibilities in NIELIT Headquarters w.e.f. 13.11.2020 (A/N), so as to enable him to report at NDTL, New Delhi.

2. The deputation will be governed by the terms and conditions of deputation as laid down by DoPT 's OM No. 2/6/2016-Estt(Pay-II) dated 22/04/2016, as amended from time to time. The deputation period will be three (3) years to be executed initially for a period of one (1) year.

3. During the deputation period, NDTL shall pay leave salary, gratuity contribution and EPF contributions in respect of Sh. Md. Ansari within 5 days from the end of the month in which the pay on which it is based has been drawn by Sh. Md. Ansari at the following rates, under intimation to cfo@nielit.gov.in & chaman@nielit.gov.in, and copy of the email marked to rabindra@nielit.gov.in & nidhi@nielit.gov.in :-

Particulars	Monthly contribution	Account Details with IFSC Code BKID0006048 (to be deposited by RTGS)
Leave salary contributions	11% of (Basic + GP)	A/c no 604820100000012
Gratuity Contribution	(15/26 of Basic + DA)/12	A/c no 604820100000012
EPF Contributions :-		A/c no 604810110001864
Employee Contribution	(Basic+DA) x 12%	
Employer's Contribution	(Basic+DA) x 12%	
Admin Charges	((Basic+DA) x 12%) x 0.5%	
EDLI Charges	(EPS wages (15000)) x 0.5%	

Note: The rates mentioned above shall be treated as provisional and will be subject to adjustment, retrospectively.

(Dr. Janak Raj)
Registrar

To

Sh. Md. Naushad Ali Ansari,
Assistant Director (Data Entry),
NIELIT Headquarters.

(With a request to do the needful to return or settle mobile handset issued to him. at the earliest.)

पेज-१ से जारी/ From page-1: -

Copy to: -

- (1) Sh. G. K. Venkatesan, Administrative Officer, National Dope Testing Laboratory (NDTL) Jawahar Lal Nehru Stadium Complex, East Gate No. 10, Near MTNL Building, Lodhi Road, New Delhi – 110 003.
- (2) The Executive Director/ Director/ Director-in-charge, NIELIT Centers
- (3) All Head of Wings, NIELIT Headquarters
- (4) Administration Wing & Finance Wing, NIELIT Headquarters – *with a request to ensure that the mobile handset issued to Shri Md. Naushad Ali Ansari is returned or settled as per Rule well in time before release of his salary for the month of November, 2020.*
- (5) IT & IS Wing, NIELIT Headquarters – *with a request to*
 - (a) *deactivate/ close the e-office account in respect of the concerned employee*
 - (b) *give access to the official email ID of the concerned employee upon changing password to Sh. Pankaj Negi, Jr Assistant*
 - (c) *update NIELIT's website with the above Order.*
- (6) Smt. Kanchan Panwar, PPS/ Dy. Director, NIELIT Headquarters
- (7) Hindi Section – *with a request to issue Hindi translation of the above order*
- (8) Service Book of the concerned employee
- (9) Office Order File/ Guard File

Copy only for kind information: -

- (1) The Director General, NIELIT
- (2) The CVO, NIELIT
- (3) The Security Section, MeitY
- (4) The Security Section, NIELIT Bhawan