

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

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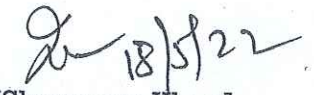
May 18, 2022

OFFICE MEMORANDUM

Instances have been noticed where NIELIT Centres have exceeded the extant Delegation of Powers (DoP) while dealing with the service matters of the employees under their supervisory control, despite various instructions issued by NIELIT HQ from time to time.

2 Accordingly, all NIELIT Centres are once again requested to strictly adhere to DoP while dealing with the service matters in respective Centres.

3 Further, the proposal(s) of the Centres for consideration of the Competent Authority, on any subject matter should be properly examined at the Centre with respect to the relevant Rules and guidelines on the subject and thereafter forwarded to HQ with recommendations of the Centre duly supported with all documents, copies of relevant Rules / guidelines etc.


[Shameem Khan]
Registrar Incharge

Copy to :

- i) Executive Director / Director / Director In-Charge - All NIELIT Centres
- ii) All Head of Wings, NIELIT Headquarters
- iii) IT&IS Wing, NIELIT HQ - for uploading of NIELIT's Website
- iv) Guard File, Office Order File

Copy for kind information to:

- i) The Staff Officer to the Director General, NIELIT.