

**राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)**

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

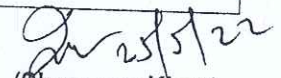
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25th May 2022

OFFICE MEMORANDUM

International Day of Yoga (IDY) which is being celebrated on 21st June every year since 2015, is to be organized & celebrated by NIELIT at NIELIT Bhawan, Dwarka, New Delhi. Accordingly, Activity Action Plan for 8th International Day of Yoga (IDY) to be celebrated on 21st Jun 2022 has been prepared, which are as under:

S.No.	Activities/Action/Requirements	Responsible Officer
1.	Arrangement of Inaugural programme Hiring: • Small stage for yoga Acharya • Green Carpeting of Ground front side of office • Simple Flower Decorations	Sh. Partha P Adhikari, Joint Director
2.	Back Drop /Banners/Standee Designing & Printing, Invitation Designing etc.	Social Media Team
3.	Arrangement of T Shirt +Yoga Mat (9mm) for participants	Sh. Partha P Adhikari, JD Smt. Chaman Sharma, JD Smt. Ranjana Gulla, AD
4.	Arranging Yoga Acharya on 26th April 2022 and 21st June 2022	Sh. Partha P Adhikari, JD
5.	Coordination with Min of AYUSH communication to Ministries and other NIELIT centres	Shri Vikas Mittal, JD(Tech)
6.	Invitations	All Wing Head as per need
7.	Building Illumination-lightening	Smt. Ranjana Gulla, AD
8.	Essay Writing on Yoga	Smt. Bhumiya Vyas STO
9.	Workshop on Yoga	Sh. Naveen Kr. Agarwal, AD
10.	Arrangement of Yoga Day Celebration on 21 June 2022	Sh. Partha P Adhikari, JD Smt. Ranjana Gulla, AD
11.	A lecture session about the benefits of Yoga was organised in NIELIT HQ on 26th April 2022, which is being followed by Yoga practice from 5:00 PM - 5:30 PM. commenced from 27th April and will continue till 20th June 2022, on all working days.	Sh. Partha P Adhikari, JD
For any kind of assistance regarding the allotted activities, team members may contact Sh. Partha P. Adhikari, JD or Smt. Ranjana Gulla, AD.		


(Shameem Khan)
Registrar

Encl. as above.

Copy to: -

a. Concerned officers/officials

b. Webmaster, NIELIT HQs- for uploading the OM the website of NIELIT Headquarters

2. Copy for information to: -

a. The Staff Officer to the Director General, NIELIT