

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
National Institute of Electronics and Information Technology (NIELIT)  
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

Ref. No.:I-25013/2/2023-O/o DG(NIELIT) (E-10453)/362

19/05/2023


**OFFICE MEMORANDUM**

With a view to consolidate operations and streamline management of NIELIT Centres, following decisions have been taken:

- Demerger of NIELIT Delhi Centre from NIELIT HQ and to allow for greater autonomy in managing its operations and financials.
- NIELIT East Delhi Office at Karkardoma and NIELIT West Delhi Office at Janakpuri shall function as branch offices / part of NIELIT Delhi Centre to consolidate operations and streamline management;
- The accounts of these two branch offices shall be operated by Delhi Centre and all revenues and expenditure of the two branch offices shall be booked under the accounts of Delhi Centre;
- The DGCA Exam activity of Delhi Centre is entrusted to NIELIT HQ. The revenue and expenditure of DGCA shall be booked under NIELIT HQ revenue and expenditure;
- The DGCA Exam & Software team of Delhi Centre is being retained by NIELIT HQ and shall work in co-ordination with Examination Operation Team, IT Team and Software Development team of NIELIT HQ; and
- legal cases of NIELIT Delhi Centre be tracked by concerned officials of NIELIT Delhi Centre only.

OM dated I-13010/1/2022-O/o Registrar (E7446)/762 dated 30/09/2022 is accordingly amended to this extent.

- This issues with the approval of the competent authority.

  
[R.P. PANDEY]  
Registrar

To,

- Sh. Alok Tripathi, DiC, NIELIT Delhi Centre
- Ms. Alpana Aggarwal, Officer Incharge, NIELIT Delhi Office
- Sh. Anurag Shah, Officer Incharge, NIELIT Karkardoma Office
- Sh. Susheel Surana, Officer Incharge, NIELIT Janakpuri Office
- Legal Section, NIELIT HQ
- DGCA Team - NIELIT Delhi

Copy to,

- Executive Director/Director/Director Incharge/Officer Incharge – All NIELIT Centres.
- All HoDs, NIELIT HQ
- IT Infrastructure Branch - with a request to update NIELIT Website
- Official Language Section, NIELIT HQ - with a request to issue Hindi Version.
- Guard File / Office order file.

Copy also to:

- Director General, NIELIT
- CVO, NIELIT