

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
National Institute of Electronics and Information Technology (NIELIT)  
(An ISO 9001: 2015 Certified Organisation)  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

File No. NHQ-12023/31/2024-NIELIT (E: 3150288) | 878

22/12/2025

**OFFICE ORDER**

With the approval of the Competent Authority, Shri Puneet Kumar Nema, Workshop Superintendent posted at NIELIT HQs is hereby granted functional designation of Assistant Director (Technical) till further orders.

2. The incumbent post shall however remain unchanged.
3. The service records of Shri Puneet Kumar Nema shall be maintained as per actual designation to avoid future complications.

*Hmd*  
22/12/2025  
(Himanshu Mohan)  
Joint Registrar

To,

Shri Puneet Kumar Nema  
Workshop Superintendent  
NIELIT HQs

Copy to:

- i. The Executive Directors/Directors/Director-in-charge, all NIELIT Centres
- ii. All Heads of Wings, NIELIT HQ
- iii. Webmaster, NIELIT HQ- for uploading on NIELIT's website
- iv. Hindi Section- To provide Hindi translation of the Order
- v. Guard File

Copy also for kind information to:

- i. Director General, NIELIT