

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
**National Institute of Electronics and Information Technology (NIELIT)**

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

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April 9<sup>th</sup>, 2018

**OFFICE MEMORANDUM**

It is observed that during the procurement of IT infrastructure, specifically Servers, Desktops, Laptops etc., a particular brand name in specification of items (particularly processors & others) are mentioned in the Tender document.

In this regard NIELIT Centres are advised to strictly follow the Rule 144 of GFR 2017 which states “**The description of the subject matter of procurement to the extent practicable should not indicate a requirement for a particular trade mark, trade name or brand**”.

It is further advised to follow all codal formalities as enshrined in GFR and Government procurement guidelines as per Circular/Orders released from time to time by CVC and other relevant Authorities on the subject.



(Janak Raj)  
Registrar

To:-

- Executive Director/Director/ Director-In-Charge/ Centre- In-Charge of NIELIT Centres
- AOs/FOs of NIELIT Centres
- All Wing Heads of NIELIT HQ

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