

**राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)**  
**National Institute of Electronics and Information Technology (NIELIT)**

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
 Ministry of Electronics and Information Technology, Government of India

F. No. DOEACC/CCU/MIS/35/05 (Vol.II) 66

10.01.2020

**OFFICE ORDER**

With the approval of the Competent Authority, the following employees in NIELIT are granted the functional designation as mentioned against each, with immediate effect: -

S No	Name of the Employee & Designation	Functional Designation
1.	Shri Krishnan P., Sr Pr. Private Secretary, NIELIT Calicut Centre	Jt. Director
2.	Smt. Aarti Mittra, Pr.Private Secretary, NIELIT Headquarters	Dy. Director
3.	Smt. Kanchan Panwar, Pr.Private Secretary, NIELIT Headquarters	Dy. Director
4.	Smt. Kavita Bhatnagar, Pr.Private Secretary, NIELIT Delhi Centre	Dy. Director
5.	Smt. Varrinder Kaur, Pr.Private Secretary, NIELIT Chandigarh Centre	Dy. Director
6.	Ms. Anju Bala, Sr.Private Secretary, NIELIT Chandigarh Centre	Asst. Director
7.	Shri Shard T Hosurkar, Sr.Private Secretary, NIELIT Aurangabad Centre	Asst. Director

2. Concerned NIELIT Centres are requested to assign duties and responsibilities to the above-mentioned employees to commensurate with the functional designation granted to each.

  
 (Janak Raj)  
 Registrar

The concerned employees

Copy to: -

- Executive Directors/ Directors/ Directors-in-Charge, NIELIT Centres
- All Head of Wings, NIELIT Headquarters -
- ITIS Wing, NIELIT Headquarters - *for updating website accordingly.*
- Notice Board, NIELIT Headquarters
- Office Order File/ Guard File

Copy only for kind information to: -

- Staff Officer to the Director General, NIELIT
- CVO, NIELIT