

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

Ref. No. I-22012(24)/2/2020-Projects (E-3632)

26.11.2022

28

OFFICE ORDER

Subject: Declaration of NIELIT Bhubaneswar Centre as an Independent Centre – reg.

With the approval of the Competent Authority, NIELIT Bhubaneswar, which was reporting to NIELIT Kolkata, will function as an Independent NIELIT Centre and report to HQ directly w.e.f. 1<sup>st</sup> December, 2022.

2. In view of the above, actions to be followed are as under:-

- (i) All Administrative Matters of Bhubaneswar Centre shall be dealt with independently as per conduct rules, office procedures, Delegation of Powers and the extent rules applicable to NIELIT. NIELIT Bhubaneswar shall complete all the requirements like the establishment of Executive Committee, the appointment of auditors, etc. at the earliest.
- (ii) Separate Books of Account shall be maintained by NIELIT Bhubaneswar Centre so as to prepare annual financial statements of the Centre w.e.f. 01<sup>st</sup> April, 2023. NIELIT Kolkata shall provide full support to separate the accounts for NIELIT Bhubaneswar w.e.f. 01.04.2023.

3. Shri Anurag Mathur, Director-Incharge, NIELIT Bhubaneswar will be exercising all the powers delegated to Director Incharge in NIELIT and will report to NIELIT Headquarters.

(R.P. PANDEV)

Registrar

To,

- (i) Executive Director, NIELIT Kolkata
- (ii) Director-Incharge, NIELIT Bhubaneswar
- (iii) All Executive Directors/ Directors/ Director Incharge, NIELIT Centres
- (iv) All Head of Wings, NIELIT HQ
- (v) Establishment Wing, NIELIT HQ
- (vi) Hindi Section – for translation of above order
- (vii) Webmaster, NIELIT Headquarters – for uploading on NIELIT's website

Copy for kind information:

- (i) Director General, NIELIT