

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

Ref. No. 1(27)/2011-NIELIT(Vol.IV) | २०१४

11/07/2019

OFFICE MEMORANDUM

In continuation of NIELIT's OM of even number dated 29/12/2016, 12/03/2018, 03/05/2018 and 05/07/2018, all NIELIT Centres are requested to follow to the following guidelines while forwarding Special Probation Clearance Report(s) to NIELIT Headquarters: -

- (a) The Vigilance Clearance Certificate(s) should be provided in original.
- (b) The report(s) should be properly consolidated/ organized as a unit with all supporting documents such as Vigilance/ Disciplinary Clearance Certificate etc. attached to the main report at one place for easy, smooth and seamless examination for the committee members.
- (c) Vigilance Officer of centre is the competent authority to issue Vigilance Clearance Certificate in respect of employees below Pay Matrix level 7 (Grade Pay Rs. 4,600/- (pre-revised)) of the centre.
- (d) The concerned P&A Wing of the Centre should ensure adherence to the guidelines issued as regards from time to time (as also referred to above) and submit the report(s) only when complete in all respects.



(Janak Raj)
Registrar

To

- 1) Executive Director/Director/ Director-in charge, all NIELIT Centres
- 2) All Head of Wings, NIELIT Headquarters
- ✓ 3) IT Infrastructure Branch - *with a request to update NIELIT website accordingly.*

Copy to: -

- 1) CVO, NIELIT
- 2) Staff Office to the Director General, NIELIT