



National Institute of Electronics & Information Technology (NIELIT)

(An Autonomous Society of Ministry of Electronics and Information Technology)

Ministry of Electronics and Information Technology, Govt. of India

21

STORES REQUISITION SLIP (CONSUMABLES)

Sr. No. SRSC/CON-		Date:
Name of the Indenter		Components/Raw Material
Lab/Section		Cleaning Material
Purpose		Stationery / Computer Stationery

(Put ✓ Against the appropriate item)

Please issue of following material.

To be filled in by Indenter			To be filled in by Stores Section		
Sr. No.	Description of the Material	Indented Qty.	Issued Quantity	Ledger Folio	Stores Ref. & Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

Indenter

HOD/Section-in-Charge

Stores Asstt./Officer

Receiver's Signature

Posting Completed on Stores Asstt./Stores Officer