

GOVERNMENT OF TRIPURA  
DEPARTMENT OF INDUSTRIES & COMMERCE  
(INFORMATION TECHNOLOGY)  
Agartala, Tripura.

F. No. 2(14)/DIT/Estt/2003/Vol-IV/533-623

Dated, 18<sup>th</sup> February 2017

**NOTIFICATION**

The Governor of Tripura is pleased to frame a "Policy for mandating ICT (Information and Communications Technology) skills for Government employees – 2016". Government of Tripura will implement the following policy for mandating ICT skills both at the entry level and for in-service officials and a certification process linking it to promotions.

**1. Introduction.**

This policy will make mandatory requirement for ICT (Information and Communications Technology) skills for all the Government employees of Group A category for promotion and recruitment stage.

**2. Training required for employees.**

Employees of Group –A should be given ICT training according to their competency level. Details of training requirements are given below:-

Type of Post	Name of Course/Skills Required
For Group 'A' employees as classified in the Tripura State Civil Services (Revised Pay) Rules, 2009.	Certification on Course on Computer Concepts (CCC) of NIELIT or NIELIT affiliated Training Institute or the institutes as may be decided by the Government from time to time.

**3. Mandatory ICT Certification for in-service employee during promotion.**

IT skills could be linked to the future promotions where adequate IT based training infrastructure is created by cadre controlling authorities/ departments. In-service training programmes could be introduced. ICT Skill certification as mentioned in the para no. 2 should be made mandatory while giving promotions. Exemptions have been mentioned in para no. 6.

**4. Training required for new recruitments.**

Training requirements for Group –A should be mentioned in the various recruitment rules (RR). Details of training requirements are given in the para no. 2.

**5. Amendment of Recruitment rules.**

All Recruitment rules across different service cadres within the State should be modified accordingly to ensure that Group-A government employees have the relevant IT Skills as one of the mandatory qualification to increase their skills, IT proficiency and productivity as per the courses mentioned in para no. 2 within 6 (six) months from publication of the policy in the official gazette.

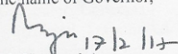
6. **Exemptions.**

Considering the different policies of Government officials, certain exemptions have been given to be a part of the policy. Such as: -

- a. Officials above the age of 50.
- b. Officials with disability (types of disability to be identified by Health Department).
- c. Those having certification/qualification fulfilling the requirement of knowledge of basic ICT skills like:
  - i) Class X board Exam of the State or any State, with Computer Science as one of the subjects or any higher degree with Computer Science.
  - ii) Any ICT course specially designed by the State Government with certification prescribed by the State Government.
  - iii) CCC course of NIELIT or any other higher level course of NIELIT
  - iv) B. Tech/M. Tech/ B.Sc/ M. Sc. in Computer Science
  - v) BCA/MCA

7. The policy shall come into force on the date of publication in the official Gazette.

By order and in the name of Governor,

  
(M. Nagaraju)  
Principal Secretary  
Government of Tripura

Copy to:

1. The Secretary to the Hon'ble Governor of Tripura
2. The PS to the Hon'ble Chief Minister, Government of Tripura
3. The PS to the all Hon'ble Minister, Government of Tripura
4. The PPS to the Chief Secretary, Government of Tripura
5. All Principal Secretaries/Secretaries/Special Secretaries, Government of Tripura
6. All Head of Departments, Government of Tripura
7. The Director, Printing & Stationery, Government of Tripura. He is requested to kindly publish in the Extra Ordinary Gazette and supply 25 copies to this office.