

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

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October 19, 2022


OFFICE MEMORANDUM

The Management Board, NIELIT in its 21st Meeting held on 26th July 2022 has approved the IPR Policy of NIELIT. Accordingly, with the approval of the Competent authority IPR Cell comprising of the following is hereby constituted:

- | | | |
|---|---|----------------|
| i) Smt Sheetal Chopta, Addl Director (Tech)/Scientist 'E' | - | Coordinator |
| ii) Shri Jyoti Mohan Koli, DD (Marketing) | - | Co-Coordinator |
| iii) Shri Ashutosh Srivastava, DD (Law) | - | Co-Coordinator |

3 The Role of IPR Cell is as under:

- IPR Cell will work under Head, CCU&QA.
- There shall be Coordinator/Co-coordinator IPR Cell for formulation/execution of IPR Cell.
- Drafting IPR Policy and changes (if any) from time to time and obtain the approval from Competent Authority.
- Administering IPR Policy of NIELIT.
- To facilitate faculty/student/project staff/supporting staff/visitors in all IPR application activities.
- To empanel the attorney for filing patent on behalf of NIELIT.
- Work on behalf of NIELIT, to process and manage IP registrations.
- Regularly review IP cases (filed/granted applications) for maintenance / discontinuation.
- The IPR Cell will organize the meeting of IPR SC.


[R.K. Joshi] 19/10/22

Deputy Registrar

To,
The Coordinator and Co-Coordinators of the IPR Cell

Copy to:

- The Executive Director / Director / Director Incharge, all NIELIT Centres
- All HoDs, NIELIT HQ

Copy also for information to:

- DG, NIELIT
- CVO, NIELIT